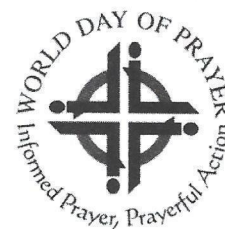


WORLD DAY OF PRAYER
SCOTTISH COMMITTEE
Scottish Charity No: SC 020446



CONSTITUTION
As at 29th-October 2021

PREAMBLE

- 1 The **WORLD DAY OF PRAYER** (hereafter called "WDP") is:
- (a) A worldwide movement of Christian women of all traditions who join together in an annual day of prayer and celebration (usually the first Friday in March) to which all people are welcome;
 - (b) A movement which brings together women of various races, cultures and traditions in closer fellowship, understanding and action throughout the year;
 - (c) Co-ordinated by the WDP International Committee then carried forward by women through National Committees in countries of Africa, Asia, the Caribbean, Europe, Latin America, the Middle East, North America and the Pacific.

2 The **COMMON BASIS OF FAITH** adopted by every member of the Scottish Committee is that they confess Jesus Christ as their Lord and Saviour according to the Scriptures and therefore seek to fulfil, together with other members of the Scottish Committee, their common calling to the glory of the one God: Father, Son and Holy Spirit.

3 The activities of WDP in Scotland are directed by the Scottish WDP committee which has by resolution dated Friday 29th October 2021 amended the Constitution of 28th March 2017 in the following terms and resolved to adopt the Constitution here following.

CONSTITUTION

1 Name

The Committee shall be called the "World Day of Prayer Scottish Committee" (hereafter called 'Scottish Committee').

2 Objectives

The objectives of The Scottish Committee are to promote the aim of WDP as stated above, and, in that context to:

- (a) organise and arrange for the observance of the World Day of Prayer each year;
- (b) receive the basic world Order of Service each year, adapt it as necessary, publish and issue it together with any other material relevant to the ensuing Day of Prayer;
- (c) assist financially or otherwise;
 - In the publication and issue of the Scriptures and various forms of Christian literature designed to advance the Christian faith and way of life throughout the world;
 - Christian organisations providing practical help in Christ's name to people in need;
 - Other projects as may be determined under section 7(d);
- (d) promote, strengthen and encourage the work of the International Committee appointing a liaison officer (normally the secretary) who shall liaise with the International Executive Director. Scottish Committee shall be responsible for any expenses incurred by the liaison officer in this capacity;

(e) plan opportunities for: training, devotional meetings and Bible Study groups;
(f) encourage the formation of local and area interdenominational committees which shall adhere to the common basis of faith stated in the Preamble and be supported by the Scottish Committee in the promotion of the aims of WDP.

3 The Scottish Committee

Is organised on the basis of a single tier authority, having sole executive powers.

(a) Structure

(i)) The Committee, elected as provided below, shall be comprised of Christian women as follows: Convener, Vice-Convener, Secretary, Treasurer, representative members, any appointed under **section (c)(vi)** below, and ex-officio any person resident in Scotland who is a member of the International Executive Committee.

(ii) The recommended size of the Committee shall be 25 members, representative of all ages.

(iii) Members of the Committee cannot appoint alternates in their absence from Committee meetings.

(iv) Denominations or societies shall be entitled to appoint replacing representative members to the Committee if their representatives are elected as Convener, Vice-Convener, Secretary or Treasurer.

(b) Eligibility of members

(i) All members of the Committee shall have read and accepted the basis of faith set forth in the Preamble.

(ii) The maximum period of service for any member shall be 15 years, unless otherwise agreed by the Committee.

(iii) In the event of 3 consecutive absences from committee meetings, without an apology being received by the Secretary, the member concerned will be deemed to have left the committee, and her sponsoring body will be asked to provide a replacement.

(c) Composition of the Committee

(i) A Convener (elected from the Committee) who shall serve for five years and who shall thereafter be eligible for re-election annually for up to five years (subject to (b) (ii) above).

(ii) A Vice-Convener (elected from the Committee) who shall serve for four years and shall thereafter be eligible for re-election annually for up to four years (subject to (b) (ii) above).

(iii) A secretary (elected from the Committee or otherwise) who shall serve for five years and shall thereafter be eligible for re-election annually.

(iv) A treasurer (elected from the Committee or otherwise) who shall serve for five years and thereafter be eligible for re-election annually.

(v) Representative members who shall hold office for a period determined by the appointing denomination or society - usually three/ five years - and who shall be eligible for re-appointment by their denomination or society in consultation with the Committee (subject to (b)(ii) above):

- One representative from each Christian denomination as the Committee shall from time to time resolve, (the Church of Scotland being normally represented by either a representative from The Faith Impact Forum or the Ecumenical Relations Committee);
- One representative from each of the Union of Catholic Mothers and the Church of Scotland Guild;
- One representative of the Fellowship of the Least Coin;
- Representatives of other interdenominational societies as the Committee shall from time to time resolve;

(vi) The following (appointed from the Committee or otherwise) to serve on the Committee for such a period as is deemed desirable: **section (c)(vi)**

1. Honorary President
2. Minute Secretary
3. Distribution Secretary
4. Materials Editor

5. Assistant Materials Editor
6. Information Officer / Training coordinator

(vii) Co-opted members:

The Committee may appoint members (subject to (3) (a) (ii) above) who shall serve for an initial period of one year after which their appointment may be renewed annually by Scottish Committee at its discretion. The number of co opts should not exceed 4 unless for a special reason agreed by a majority of members present.

At the discretion of the committee, members may be appointed as

- (a) web editor,
- (b) P.R. on facebook,
- (c) calendar distributor
- (d) brooch and necklace distributor
- (e) CD distributor

4 Quorum and Voting

(a) No business shall be transacted at any meeting of Scottish Committee unless a quorum of members is present. Seven members (including one office-bearer) shall constitute a quorum.

(b) Every matter shall be determined by a majority of members present and voting on the matter in question, except as determined in **7(d)** and **9**. In case of an equality of votes, the Convener shall have a second or casting vote.

5 Sub-Committee

The Scottish Committee may from time to time delegate any of the business to ad-hoc sub-committees as it shall think fit, who shall report back on their findings.

6 Annual General Meeting

The Annual General Meeting of The Scottish Committee shall be held not later than the 31st day of May each year.

7 Finance

(a) The Scottish Committee shall accept all donations, bequests or endowments made to the Committee, together with contribution given at the Services held on, or in connection with, each annual Day of Prayer.

(b) Members of The Scottish Committee shall be reimbursed reasonable expenses incurred by them in the business of the Committee.

(c) The Scottish Committee shall have power at its discretion to grant Honoraria, or make single gifts to: the Secretaries, Treasurer, Materials Editor and Financial Examiner.

(d) The Scottish Committee shall have power, after payment of administration expenses (including such contributions as recommended by the International Committee to their funds when finances allow), to determine the amount of money to be distributed in furtherance of the objectives stipulated in section **2(c)** and other projects of an ecumenical nature which are designed to advance the Christian Faith and way of life throughout the world. Such donations shall be:

- Approved in writing by a 75% majority of all members of the Committee.
- Declared on the Order of Service.
- Made for one year only.

(e) The Scottish Committee shall cause accounts to be kept by the Treasurer. These shall be examined or audited as required by statute and a Financial Statement for the year to the 31st day of December shall be presented to the subsequent Annual General Meeting.

(f) All offerings/donations collected at the World Day of Prayer Service should be forwarded to the Treasurer of The Scottish Committee

8 Minutes

A Minute of each meeting of Scottish Committee shall be kept. This shall be circulated to all Committee members prior to submission at the ensuing meeting, and if approved, signed by the Convener at the meeting. The signed copy shall be preserved by the Secretary and one copy to be sent to Scottish National Library for their Archives.

9 Alterations to the Constitution

Alterations to the Constitution shall require a 75% majority of the members of the Scottish Committee present.

Any motion to amend the Constitution must be received by the Secretary at least twenty eight clear days before the meeting at which the motion is to be presented.

The Secretary shall give at least twenty one clear days Notice in writing of such a meeting to the members and shall include in the notice, details of the alterations proposed.

No alteration to section 2 of the Constitution shall be made which would result in Scottish Committee ceasing to be recognised as an organisation established for charitable purposes by the relevant authority.

10 Local and area committees

(a) Members of Scottish Committee shall be ex-officio members of their local and area committees.

(b) Local and area committees must:

- Adhere to the common basis of faith stated in the Preamble, and sections 2 (a) and 10 of the Constitution;
- Be as representative as possible of all the women of **ALL** local Christian denominations;
- Use only literature issued or approved by The Scottish Committee;
- Ensure that details of a local contact for each group/committee is sent annually to Scottish Committee;
- Account for and forward to the WDP Scottish Committee the amount of the contributions given at services or otherwise (less reasonable expenses) using whenever possible, the giro slip provided.

Contact:

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29th October 2021

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